

ADDENDUM NO. 1

TO: All Interested Vendors

FROM: Jennifer Roberts, Buyer, City of Indianapolis

DATE: 10/30/09

RE: ITB0007463 – Two-Year Term Contract for Protective Gloves for the Indianapolis Department of Public Works

This addendum answers vendor questions regarding **ITB0007463** submitted by the 10/28/09 deadline AND modifies the Specifications and Pricing Sheets.

The revised Specifications and Pricing Sheets replace pages 14 and 15 of the original bid packet and must be submitted with your bid. This new document is attached.

1. It will help if you can list the current supplier’s websites and model (SKU) numbers. Then, I can see the pictures, and download the specs from the websites.

This information is provided on the attached revised Specifications and Pricing Sheets.

2. Is it possible to get what the winning bid pricing was last time this was put out for bid? Who are you currently purchasing from? What are you currently paying for gloves? What is the previous purchase price/quantity the bid items were purchased last?

The original bid (ITB-6813) was awarded to the following three vendors:
Global Industrial Supply, U.S. Safety Depot and Milor Supply

Milor Supply went out of business and their items were re-bid (ITB-7100). Those items were then awarded to U.S. Safety Depot and Quest Environmental & Safety Products.

<u>Global Industrial Supply</u>	<u>Price</u>
Big Jake Glove	\$1.995/PR
<u>U.S. Safety Depot</u>	<u>Price</u>
Brown Jersey Glove	\$0.27/PR
Disposable/Vinyl Glove	\$3.00/Box of 100
Orange/Black Fireball Glove	\$1.13/PR
Winter Glove (Thinsulate)	\$4.20/PR
String Knit w/Coating Glove	\$0.42/PR
<u>Quest Environmental & Safety</u>	<u>Price</u>
Men’s Leather Palm XL Glove	\$1.06/PR
Women’s Leather Palm Glove	\$1.03/PR

3. Would be possible to get a sample of each glove from you in order to do a proper comparison?

We cannot supply samples. However vendors may come by and look at what we use.

4. The desired delivery timelines is 5 days ARO, is it ok if we can submit a quote for longer timeframe?

No.

5. Since the bid is across a contract period, please suggest, approximately how many PO's are expected to arise over period of time and if there is any minimum order quantity per PO that we can propose or been confirmed from Agency's end?

Please reference page 1, 2.0 Term Contract:

This invitation to quote is to establish one or more *term contracts* for these items. No guaranteed minimum or maximum purchase quantities are either stated or implied. Any quantities listed herein are estimates only based on historical usage or department survey, and the City may request substantially more or less than the amounts indicated. All orders shall be on an "as needed" basis.

6. Is it mandatory to bid on all line items or can we bid on few of them and still have our quote qualify for review/award?

No, it is not mandatory to bid all line items. You may quote one or multiple line items.

7. Can we submit two quotes, one with USA made product and other made overseas?

Please submit one quote with options noted as alternative quote.

8. Is there any mandatory registration that we have to do with state/agency before bid submission to ensure bid is not disqualified for review?

No, the City does not have a mandatory registration to be qualified to submit a bid. However, if your company is awarded the contract you will need to complete a Vendor Registration Form in order to create a vendor account for P.O.'s to be generated.

9. There's a reference to 'Attachment A' in bid document, however I am unable to locate it. May I request you to kindly email me the complete bid document just to ensure we are understanding the bid correctly?

Section 9.0 Specifications states: The Technical Specifications will become "Attachment A" in the final agreement. This refers to an attachment to the awarded contract. All pages of the Technical Specifications (bid packet) become "Attachment A" to the final contract.

10. In attached bid document, please confirm on P-20 where specification & pricing sheet is shared, with few of bid items it says, sample required, please confirm if that is required with bid submission or on request later with notice of 5 days.

Samples are required with bid submission no later than 10:00 AM on 11/04/09.

11. Could I get a list of part numbers for the protective gloves you need quoted for project # 7463? What Manufacturer and Manufacturer number are you currently buying?

This information is provided on the attached revised Specifications and Pricing Sheets.

12. Will the quote allow for Manufacturer increases with written approval, prior notification and Manufacturer documentation?

No.

13. Please clarify the unit of measure for gloves is each so line 001 would be 500 pairs, line 002 would be 900 pairs and so forth.

All gloves are in "pairs" except disposable gloves, which are "box of 100".

14. Please clarify the number of gloves per box on line 003 for disposable gloves.

See #13 above.

15. Please provide previous bid tabulations if available.

The bid tabulation for ITB-6813 will be provided as attachment "ATT 1".

16. This contract is for a period of 2 yrs, we have concerns over sudden and drastic changes in the market. How would unforeseen market price fluctuations be handled?

Pricing cannot be changed during the contract period and price escalations will not be built into the contract.

17. How often and at what quantities are gloves ordered? (Daily, Weekly, Monthly, Quarterly).

Gloves are ordered as needed. The answer regarding quantities was provided with question #5.

VENDORS are asked to acknowledge receipt of this addendum by signing below and submitting with the final quote on 11/04/09. Failure to do so may result in VENDOR quote being found non-responsive.

Signature

Printed Name

Company Name

Date

**Specifications and Pricing Sheet
For a Two (2) Year Term Agreement**

The use of brand names, models, etc. serves to establish the design, performance and level of quality needed and not to restrict competition. (Items that are equal in design, performance and quality will be considered.) However, Items marked "No Exception" must be furnished as specified.

Item	Description	Estimated Quantity, per Year, In Pairs	Unit Price, Per Pair	Total Pricing for Estimated Annual Quantity
1.	<p>Big Jake or Boss Type Gloves- XL (Quality Distributing LLC, Boss 2393, Big Jake 1700 or City Approved Equal) http://store.qualitydist.net/bsq-2393.html</p> <ul style="list-style-type: none"> • Heavy side split leather • 9-oz. cotton back • Absorbent 8-oz. fleece lining • Super-strong Kevlar® thread • 2 ¾ inch Safety Cuffs • Full Featured Gunn <p>(Sample required)</p>	1,000	\$ _____	\$ _____
2.	<p>Brown Jersey Gloves (Cordova Safety Products, Model 1400C or City Approved Equal) www.cordovaisc.com</p> <ul style="list-style-type: none"> • Made from canvas cotton material • Knit wrists 	18,000	\$ _____	\$ _____
3.	<p>Leather Palm XL Gloves (Omara Scientific, Liberty Glove and Safety Model 3260 SQ or City Approved Equal) www.omarascientific.com</p> <ul style="list-style-type: none"> • Two layers of premium shoulder leather on palm thumb and index finger • Gunn-cut pattern • Fabric back • Leather knuckle strap • Welted seams • Gauntlet Cuff <p>(Sample Required)</p>	4,200	\$ _____	\$ _____

Item	Description	Estimated Quantity, per Year, In Pairs	Unit Price, Per Pair	Total Pricing for Estimated Annual Quantity
4.	<p>Orange/Black Insulated Gloves (AmeriPak, Model 58-8015DD or City Approved Equal) www.buyameripak.com</p> <ul style="list-style-type: none"> • Liquid Proof • Foam Insulation Keeps Hands Warm and Dry • "Crystal Grip" Provides Excellent Wet Grip • For Use in Cold Environments to Handle Grease, Oils, Acids, Caustics and Solvents. • Also Used in Warehousing, Highway Construction and Traffic Control. 	2,600	\$ _____	\$ _____
5.	<p>String Knit w/Coating Gloves (Cordova Safety Products , Natural Shell, Blue Latex, 3891 or City Approved Equal) www.cordovaisc.com</p> <ul style="list-style-type: none"> • Lightweight nylon string knit glove has gray nitrile coating on the palm and fingers. • Excellent combination of comfort and protection • For highly abrasive conditions. • Glove Pattern: Clute • Cuff Design: Knit-wrist 	7,200	\$ _____	\$ _____
6.	<p>Winter Gloves M, L, XL, 2XL (Cordova Safety Products, 8942 , Premium Grain Pigskin/Thinsulate Lined or City Approved Equal) www.cordovaisc.com</p> <ul style="list-style-type: none"> • Premium leather glove with Thinsulate lining • Leather palm and fingertips • Leather knuckle strap • Knit wrist and safety cuff lining • Keeps heat in while allowing maximum dexterity 	200	\$ _____	\$ _____

Item	Description	Estimated Quantity, per Year, In Pairs	Unit Price, Per Pair	Total Pricing for Estimated Annual Quantity
7.	<p>Women Leather Palm Gloves – S (Omara Scientific, Liberty Glove and Safety Model 3260 SQ/Small or City Approved Equal www.omarascientific.com</p> <ul style="list-style-type: none"> • Women’s Small Leather Palm Glove • Suede cowhide leather palm, fingertips, knuckle strap and continuous heel. • Flannel lined palm for added comfort • Wing thumb and safety cuff • 100% cotton back fabric <p>(Sample required)</p>	186	\$ _____	\$ _____
8.	<p>Disposable/Vinyl Gloves S, L (Duraskin, Industrial, Powder Free, Nitrile Gloves) Reference Only - R&R Supply Company www.rrsupplyco.com</p> <ul style="list-style-type: none"> • Blue nitrile gloves, • industrial grade, • 4 mil, • powder-free, • textured finger tips, • ambidextrous, • 100 gloves per box 	70 boxes (100/bx)	\$ _____	\$ _____

Size Key: S = Small, M = Medium, L = Large, XL = Extra Large

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