



BOARD OF BUSINESS & NEIGHBORHOOD SERVICES
VONNEGUT CONFERENCE ROOM
INDIANAPOLIS-MARION COUNTY, INDIANA

April 26, 2018

ATTENDANCE:

The following Board of Business and Neighborhood Services members were present:

Brian Madison, Director
Anthony Bridgeman
Allison Gritton

The following staff members were present:

Lucy West	Board Secretary
Courtney Bennett	Deputy Director, Construction and Business Services
Katie Trennepohl	Deputy Director, Animal Care Services
Sonya Seeder	Assistant Corporation Counsel

INTRODUCTIONS:

Mr. Brian Madison called the meeting to order at 3:08 p.m. and board members Mr. Anthony Bridgeman and Ms. Allison Gritton were announced.

The following staff introductions were also made: Ms. Lucy West, Board Secretary, Ms. Courtney Bennett, Deputy Director, Ms. Katie Trennepohl, Deputy Director, and Ms. Sonya Seeder, Assistant Corporation Counsel.

ADOPTION OF MINUTES:

The Board of Business and Neighborhood Services approved the business meeting minutes of March 22, 2018. Motion made by Ms. Gritton. Motion seconded by Mr. Bridgeman. Motion carried.

REPORTS: None

BUSINESS POLICY AND RESOLUTIONS:

2018-C10-009 Vehicle Purchase

Authorizes the outright purchase of fifty (50) 2018 Ford Fusion Hybrid SE at \$25,218.45 per vehicle from Pearson Ford.

Financial Obligation: \$1,260,922.50

Funding Source Department of Business and Neighborhood Services

Mr. Madison informed the Board that the department would be exiting the contract with Vision Fleet and would be losing 53 Chevy Volts. Mr. Madison went on to say that the Office of Finance and Management and Fleet Management to about purchasing these Ford Fusions to replace those Volts so that there will be not down time for our inspectors. Mr. Madison added that the vehicle purchase was presented to the Committee of Metropolitan and Economic Development and it was passed there.

Ms. Gritton asked what percentage of the fleet these vehicles represented. Mr. Fernando Alcocer, the Administrator of Logistics, said that they represented roughly eighty percent.

Mr. Madison stated that some cost analysis on the vehicles and the estimates show that there will be a cost savings after three years. Mr. Alcocer informed the Board that the department is currently paying \$868.00 a month per vehicle to lease. Mr. Madison added that the Ford Fusions are fuel efficient hybrids. Mr. Alcocer added that the Fusion would save fifty-seven percent more gas.

Mr. Bridgeman asked if it was part of the criteria that the vehicles had to be an American-made brand. Mr. Alcocer responded that there weren't requirements on the brand, but there were certain criteria that the vehicles had to meet in order to be approved for purchase and these vehicles met that criteria. Mr. Madison also stated that the Fusions also met the needs as laid out by the staff and the department.

MOTION: Mr. Bridgeman moved to adopt Resolution 2018-C10-009. Seconded by Ms. Gritton. Motion carried.

2018-C10-010 Contract: The Greater Indianapolis Chamber of Commerce

Authorizes the Director of the Department of Business and Neighborhood Services to enter into an agreement with The Greater Indianapolis Chamber of Commerce. to continue to provide communication, education, outreach, and facilitation services related to the permit process for construction projects for a term of one (1) year.

Financial Obligation: \$128,500.00

Funding Source Department of Business and Neighborhood Services

Ms. Lacey Harney stated that this contract is actually the Develop Indy contract that was approved at the end of 2017. Ms. Harney explained that Develop Indy is a branch under The Greater Indianapolis Chamber of Commerce and they have asked that the name on the agreement be changed to The Greater Indianapolis Chamber of Commerce to match with other documents.

Mr. Bridgeman asked for clarification on the past approval of the contract. Ms. Harney explained that the previous contract had never been executed because of the name difference, so this would now execute the contract with the correct name.

MOTION: Ms. Gritton moved to adopt Resolution 2018-C10-010. Seconded by Mr. Bridgeman. Motion carried.

2018-C10-011 Contract: Licensed Veterinary Services

Allows the Director of the Department of Business and Neighborhood Services to enter into a new agreement with Dr. Dandee White-Gibson to perform veterinary services for animals that are brought to the Indianapolis Animal Care Services shelter.

Financial Obligation: \$30,500.00

Funding Source City-County General Fund

Ms. Lacey Harney stated there is already a contract in place with Dr. Kendra Grimes and that this contract would provide for a backup veterinarian. Ms. Harney explained that the contract amount is an aggregate amount that amount pays for both of the veterinarians, it is just adding a second veterinarian to the existing contract.

MOTION: Mr. Bridgeman moved to adopt Resolution 2018-C10-011. Seconded by Ms. Gritton. Motion carried.

2018-C10-012 Contract: Administrative Law Judge Services

2018-C10-013 Contract: Administrative Law Judge Services

2018-C10-014 Contract: Administrative Law Judge Services

Allows the Director of the Department of Business and Neighborhood Services to amend the existing agreements with John C. Krause, Howard L. Stevenson, and Mark K. Sullivan to provide

administrative law judge services related to licensing, unsafe building, inoperable vehicle and environmental hearings through 6/30/2019.

Financial Obligation: \$35,000.00 (John C. Krause only)

Funding Source BNS Permit Fund

Ms. Lacey Harney informed the Board that John Krause and Howard Stevenson have been administrative law judges for the department for the past three years. Ms. Harney explained that Mr. Krause is primarily used for unsafe building hearings while Mr. Stevenson and Mr. Sullivan are used for the other hearings. Ms. Harney further explained that Mr. Stevenson and Mr. Sullivan already have money on their contracts that should cover their fees for the remainder of the contracts, but that Mr. Krause is used for more hearings and more money needed to be added to his contract.

Mr. Madison asked if the contract extends their contract with us. Ms. Harney responded that the contracts would be extended for one year. Ms. Harney added that this is the last time that the department would be able to extend Mr. Krause and Mr. Stevenson's contracts. Ms. Gritton asked what would happen next year. Ms. Harney responded that a request for qualifications would need to be made before a contract could be entered.

MOTION: Ms. Gritton moved to adopt Resolutions 2018-C10-012, 2018-C10-013, and 2018-C10-014. Seconded by Mr. Bridgeman. Motion carried.

NEW BUSINESS:

Mr. Madison informed the Board that the State of the City had been given earlier in the week and that a neighborhood cleanup would be occurring on Monday, April 30th, from nine until noon around the Educator's Village on the near eastside.

Ms. Seeder reminded the Board members to complete their Statements of Economic Interest if they had not done so already.

ADJOURNMENT:

It was taken by consensus of the Board of Business and Neighborhood Services that the meeting adjourns at 3:27 p.m.

Respectfully submitted,

Lucy West
Board Secretary