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ARTICLE IV. OFFICE OF MINORITY-OWNED AND WOMEN-OWNED BUSINESS ENTERPRISES

Sec. 202-401. Purpose.

Sec. 202-402. Office of minority-owned and women-owned business enterprises; administrator.

Sec. 202-403. Powers and duties generally.

Sec. 202-401. Purpose.

It is the purpose of this article to carry out the following policies of the city and county:

- (1) To utilize minority-owned business enterprises for public works projects, procurement of goods, and services for the city and county in a dollar amount equal to at least fifteen (15) percent of monies spent by the city and county;
- (2) To utilize women business enterprises for public works projects, procurement of goods and services for the city and county in a dollar amount equal to at least eight (8) percent of monies spent by the city and county; and
- (3) To utilize disability-owned business enterprises for public works projects, procurement of goods and services for the city and county in a dollar amount equal to at least one (1) percent of monies spent by the city and county.

(G.O. 71, 2008, § 7; G.O. 11, 2013, § 1)

Sec. 202-402. Office of minority-owned and women-owned business enterprises; administrator.

There is hereby established an office of minority-owned and women-owned business enterprises. An administrator, who shall be appointed by and serve at the pleasure of the mayor, shall serve as the director of the office.

(G.O. 71, 2008, § 7)

Sec. 202-403. Powers and duties generally.

The office of minority-owned and women-owned business enterprises shall be responsible for performing the following functions:

- (1) To monitor contract compliance, as follows:
 - a. By ensuring compliance with federal grant requirements respective to the utilization of minority business enterprises and women business enterprises;
 - b. By reviewing city and county contracts to assure compliance with relevant federal, state and local laws and regulations on affirmative action and equal employment;
 - c.

By functioning as a liaison between the city and county and their contractors by providing technical assistance in developing affirmative action goals and monitoring these compliance efforts to meet established goals; and

- d. By managing and implementing the minority and women business enterprises programs, and by monitoring city and county purchasing as specified in section 202-401 of this article; and
 - e. By collaborating with the Office of Disability Affairs, which shall manage and implement the disability-owned business enterprise program, make recommendations for improving the utilization of disability-owned business enterprises, and monitor city and county purchasing as specified in section 202-401 of this article. The office shall be guided by the Americans with Disabilities Act, the policies of the United States Department of Veteran's Affairs, and other applicable regulations.
- (2) To make recommendations for improving the utilization of minority and women businesses by the city and county; and
 - (3) To evaluate the effect which state and federal prevailing wage legislation has on:
 - a. The employment and training of minorities, families, persons with disabilities and other protected groups in public construction projects funded in whole or in part by the city or county; and
 - b. Employers and particularly minority-, women-, and disability-owned business enterprises in bidding and working in public construction projects funded in whole or in part by the city or county.

As part of its evaluation, the division shall annually conduct surveys to determine the prevailing wage rates for various classes of construction work in private construction projects in the county.

(G.O. 71, 2008, § 7; G.O. 11, 2013, § 2)