

NOTICE OF POLICY CHANGE

RE: REQUEST FOR CLASSIFICATION AMENDMENT

In order to meet program objectives and better serve our clients, the City of Indianapolis Department of Minority and Women Business Development (DMWBD) has changed the request for classification amendment policy.

EFFECTIVE FEBRUARY 17, 2011, City of Indianapolis certified minority- and women-owned firms may request a change in classification only **one time per calendar year**. Firms seeking to add additional areas to their classification can make changes only during the annual reporting period by including the Classification Amendment Form with the firm's Annual Statement of No Change (both available at www.indy.gov/DMWBD).

For additional information, please contact our office at:
Department of Minority & Women Business Development
Office of the Mayor, City of Indianapolis
200 E. Washington Street, Suite 1260
Indianapolis, IN 46204
Phone: 317.327.5262