

Post Road Community Center

1313 S. Post Road
Indianapolis, IN 46239
317.327.0143
317.327.0158 (fax)

Banquet & Meeting Facility

- Meetings •
- Reunions •
- Weddings •
- Receptions •
- Graduations •
- Anniversaries •
- Company Picnics •
- Birthday Parties •

*INDY
PARKS
and Recreation*

Our rates are the greatest!

Barquet Rentals Include:

- Tables & Chairs
- Room Setup (to your specifications)
- Choice of Centerpieces (if desired)
 - Refrigerator and Freezer
- Use of facility and park (including playground & basketball courts)
 - Ample Parking
 - On-site Staff



For Reservations or
Additional Information:

Call 317-327-0143 to schedule an appointment.

Office Hours:

Monday-Tuesday-Thursday-Friday

10:00 am-5:00 pm

Closed Wednesday

Saturday~Sunday

Scheduled events and appointments only

Indy Parks Customer Service

601 E. 17th Street

Indianapolis, IN 46202

Phone: 317-327-PARK

(327-7275)

Fax: 317-327-7090



Post Road Community Center

Banquet Facility

Corporate Functions

Whether you're hosting a small company meeting or in need of a large shelter for a picnic, Post Road Community Center is here to meet your needs. The facility is available year round, from early in the morning until late at night.



Private Functions

This Indy Parks' facility boasts four indoor rooms that can comfortably hold up to 225 patrons and an outdoor shelter, adjacent to an extensive playground and basketball courts. Post Road's beautiful amenities make the facility perfect for your small get-together to a large wedding celebration

Rentals

The facility is available seven days a week. Tables and chairs are included in your rental. Decorations and cleanup are the renter's responsibility. Indy Parks is please to work with our *Preferred Caterers* list.

Banquet Rooms

The Ballroom

- Capacity: up to 225 people
- Food policy: Select from one of our *Preferred Catering* partners.
- Alcohol: allowed
- Atmosphere: Tiled floor; carpeted entry & stage. Just right for dancing the night away!



The Dining Room

- Capacity: up to 150 people
- Food policy: Select from one of our *Preferred Catering* partners.
- Alcohol: allowed
- Atmosphere: Mostly carpeted; laminate dance floor section. Positively dreamy!

Meeting Rooms

The Fireplace Room

- Capacity: up to 70 people
- Food policy: may bring your own or select from one of our *Preferred Catering* partners.
- Alcohol: none
- Atmosphere: Cozy, warm, just like home



The Community Room

- Capacity: 35-50 people
- Food policy: may bring your own or select from one of our *Preferred Catering* partners.
- Alcohol: none
- Atmosphere: Business, committee meeting

Outdoor Shelter

- Capacity: up to 240 people
- Stationary picnic tables in a covered area adjacent to the playground and basketball court.



Park Playground



Playground equipment and basketball court, adjacent to shelter.



2010 Preferred Caterers

Alli Carte
317.450-4019

Archer's Catering
317.849.1790
archerscatering.com

Golden Corral Noblesville
770-4858
vanatkollc@aol.com

Hart Bakery
317.357-4706
www.hartbakery.com

Jonathan Byrd's
317.881-8888
jonathanbyrds.com

Jug's Catering
317.842.5879
www.jugscatering.com

KFC
888.KFC.FOOD (888-532-3663)

Malone's Catering
317.484-4600
www.malonescatering.com

MCL Restaurant & Bakers
897.6956
www.mclhomemade.com

Midwest Bartending School
317.577.2727

Sahm's Restaurant & Catering
317.536-1305
www.sahms.com

Side Street Catering
317.829.1902
www.sidestreetdeli.net

The Flower Barn
317.846.1059
www.theflowerbarn.net

Venture Catering
317.884.1967
www.venturecatering.com

***Only Preferred Caterers
may provide catering
service at Indy Parks
and Recreation facilities
and shelters. For
further information call
Cathy Marx @ 327-7037
Updated 7/30/10***

In order to keep our rental fees reasonable, we ask that clients take on the following responsibilities:

- Provide your own decorations and linens
- Arrange chairs as desired (staff will set up tables per your layout)
- Clean up the room after your event
 - ⇒ Collect trash and take to dumpster
 - ⇒ Stack chairs along the wall
 - ⇒ Break down tables

You will be responsible for a \$100 clean up fee if the above responsibilities are not fulfilled.

Please keep in mind that the room is rented to you for the times listed in your contract, which include time for cleanup. A late fee may be charged if the room is not cleared by the contracted time.

Children are NOT allowed to wander through other parts of the building unsupervised during your event.

Catering may be arranged through our current Preferred Caterers list as shown in this booklet. Alcoholic beverages are allowed through a caterer, but in the Dining Room and Banquet Hall only.

