

Meeting Summary

2/21/2013

The DPS Vehicle Efficiency Team met at the Central Library for the kick-off of the team. Team members present or represented were:

Brian Sanford	Mark Harvey (Rep.)	Dudley Taylor
Monica Johnson	Mike Rose	Mike McClary
Sara Woodson (Rep.)	Rick Winningham	

The team members and guests were introduced to the team along with brief background information.

An overview of the Efficiency Team was completed stating the team mission and goals for the team. Efficiency team guidelines were also defined for team members.

Team binders were provided to members requesting paper copies of team documents. Electronic documents were emailed to members after the meeting.

The team was initially tasked with breaking information gathering into six areas and a lead person was assigned for each area. The Lead is responsible for gathering and summarizing data for all DPS agencies specific to their area, prior to the next meeting. The areas and Leads are listed below.

Fleet Assessment	Rick Winningham
Maintenance	Mike McClary
Fueling	Mark Harvey
Operational Impact	Dudley Taylor
Capital Purchase Plan	Monica Johnson and Brett Wineinger
Historical Information	Mike Rose

Area reports will be presented at the next meeting for discussion by the team. Additional assignments and/or areas will result from those discussions.

The date for the next meeting is March 13th at 1:00. The meeting will be held in the DPS Conference room on the second floor of the east wing of the City/County Building.