

## NATIVE PLANTING AREA REGISTRATION FORM

The City of Indianapolis is encouraging the use of rain gardens and native planting areas. Many native planting areas have vegetation over 12” tall. It is important to fill out and submit this form for a native planting area to avoid a weed citation.

The registration is FREE. Please see below for the process to follow:

If you are planning on building/constructing a new native planting area or have an existing native planting area, please use the following steps:

- Go to [www.indy.gov/SustainIndy](http://www.indy.gov/SustainIndy) and use the following [resources](#).
  - Frequently Asked Questions
  - Permitting Guidance
  - How to Build/Construct a Rain Garden & Native Planting Area
  - Customized Planting Plans
  - Lists of Material Suppliers
  - Operation & Maintenance Guidance (If you have an existing native planting area, start process [here](#)).
  - Registration Form
- Fill out and submit registration form to: [raingardens@indy.gov](mailto:raingardens@indy.gov) or mail a copy to:  
200 E. Washington Street, Rm 2460 Indianapolis, IN 46204.
- Receive sign and acceptance letter. Place sign in native planting area.
- Properly maintain site in accordance with Operation & Maintenance Guidance.
- Re-register 3 years from date of receiving acceptance letter





## REGISTRATION FORM

Please complete this form and send it to [raingardens@indy.gov](mailto:raingardens@indy.gov) or mail a copy to 200 E. Washington Street Rm 2460 Indianapolis, IN 46204 Attn: Office of Sustainability Native Planting Area Program.

1. Name of Property Owner:

\_\_\_\_\_

2. Street address of property where native planting area will be located:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_

3. Property Owner Address (if different from address of proposed native planting area program location)

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

4. Email Address: \_\_\_\_\_

5. Check the appropriate registration:

New Native Planting Area

Existing Native Planting Area

Re-Registering a Native Planting Area (every 3 years)

6. Area of native planting area (approximate square feet): \_\_\_\_\_

7. Have you identified a location for a City of Indianapolis Native Planting Area Program sign on your sketch in 8a: Yes  No

8a. Sketch your existing native planting area plan below (or attach a separate sheet) giving approximate dimensions, showing its relationship to your home and street, and noting the plant types you used in each area.

(NOTE: the number of plants of each species can be estimated.)





**8b. Provide a photograph of the existing native planting area.**





I agree that I have/will:

1. Read and understand all the information provided in the registration.
2. Followed the guidelines on the SustainIndy website to build my Native Planting Area.
3. Avoided planting within utility and drainage easements and road right-of-way areas.
4. Planted at least 70% of the native planting area in native species (please be sure to reference Latin names for species, not common names).
5. Place a 'CITY OF INDIANAPOLIS NATIVE PLANTING AREA' sign (unless a variance was granted) and have this registration and agreement form filed at the property.
6. Allow the site to be published on the City of Indianapolis's location map.
7. Maintain the native planting area in accordance with the Rain Garden and Native Planting Area Maintenance Guidance and Tips (available at [www.indy.gov/SustainIndy](http://www.indy.gov/SustainIndy)).
8. Control invasive and undesirable non-native species as listed on the Indiana Department of Natural Resources Site.
9. Re-register my native planting area every three (3) years from the date this agreement is signed.
10. Communicate to any subsequent property owner or realtor what the native planting area is designed to do and how to maintain it.

Except if arising from or out of the City of Indianapolis fault or negligence, I agree to indemnify and defend the City of Indianapolis, and will hold harmless the City of Indianapolis, and assign from any claims, expenses, or damages including attorney's fees, arising from my participation in this agreement.

I certify to the best of my knowledge that the information included in this application is true, complete, and accurate and I agree with the terms listed above.

Applicant's Signature: \_\_\_\_\_

Applicant's Name (Please print): \_\_\_\_\_

Date: \_\_\_\_\_ Date Received by the City of Indianapolis – Office of Sustainability: \_\_\_\_\_