

METROPOLITAN DEVELOPMENT COMMITTEE

DATE: August 24, 2009
CALLED TO ORDER: 5:36 p.m.
ADJOURNED: 6:47 p.m.

ATTENDANCE

Attending Members

Kent Smith, Chair
Virginia Cain
Jeff Cardwell
Jose Evans
Brian Mahern
Dane Mahern
Janice McHenry
Jackie Nytes
Lincoln Plowman

Absent Members

AGENDA

BUDGET HEARING

Department of Code Enforcement

METROPOLITAN DEVELOPMENT COMMITTEE

The Metropolitan Development Committee of the City-County Council met on Monday, August 24, 2009. Acting Chair Virginia Cain called the meeting to order at 5:36 p.m. with the following members present: Jeff Cardwell, Jose Evans, Brian Mahern, Dane Mahern, Janice McHenry, and Lincoln Plowman. Chairman Kent Smith and Jackie Nytes arrived shortly thereafter. Also present was James Steele, Chief Financial Officer of the City-County Council.

BUDGET HEARING

Department of Code Enforcement

Rick Powers, Director of the Department of Code Enforcement (DCE), explained the DCE 2010 Budget presentation, which is attached as Exhibit A. Some key points are:

- DCE Mission is to improve the quality of life to the city through the strategic application of civil code regulation, effective licensing inspection enforcement abatement practices and local government oversight of property use, safety, maintenance, business, event, and professional construction industries.
- DCE's accomplishments include assimilated business licensing, weights and measures, air quality and illegal dumping. DCE re-engineered the high weeds and grass program and conducted over 15,000 zoning inspections with increased compliance.
- DCE re-engineered the interlocal agreement with Health and Hospital Corporation.
- DCE has created separate bureaus within the department, including the Division of Administration, Logistics, Licenses and Permits. Nicole Randol has been named the Division Director. The goal of this bureau is to continue compliance efforts, implement certificates of occupancy, expand the pre-permit review programs and consolidate multiple towing contracts into one unified contract.
- DCE also has a Division of Inspections, overseen by Emily Mack, Deputy Director. The goal of this bureau is to oversee construction, property safety and maintenance along with implementing a fully mobile field staff. This bureau will perform inspections and enforcement functions related to the rental registry.

Councillor Dane Mahern discussed numerous complaints filed by areas of the city at the beginning of the summer where vendors were not in place to ensure high weeds and grass were properly maintained and he asked about DCE's plans for future contracts. Mr. Powers reported that they are actively working to secure contracts to ensure that high weeds and grass are maintained throughout the city.

Councillor Brian Mahern asked about plans to recover cash from expenses related to mowing, including changes to the budget or ordinance to ensure this happens. Mr. Powers said that all possible areas will be addressed including the enforcement of tax liens on properties, mowing commercial versus residential property, or taking property owners to court to recoup the funds.

[Clerk's note: Councillor Evans arrived at 5:46pm]

Councillor Evans asked who leads the Bureau of Environmental Services and what its purpose is. Mr. Powers said that the position has not yet been assigned.

Chairman Smith requested more information about the re-engineering of the interlocal agreement with Health and Hospital. Mr. Powers discussed unsafe building laws and said that Health and Hospital acts as an agent for unsafe building enforcement. Chairman Smith encouraged DCE to utilize best practices with experienced building inspectors and the Bureau of Property Maintenance Services. Mr. Powers said that DCE will be involved in property maintenance issues.

Councillor Dane Mahern asked about plans to pinpoint problem properties using past data to determine the most effective way to utilize the property (i.e. rebuild, tear down). Mr. Powers explained that current staff is looking at past data and is identifying properties that may be used in other ways, with the Nuisance Abatement Department of DCE using legal possibilities, locating problem areas, etc.

Councillor Cardwell asked if further information could be shared about rental registrations. Mr. Powers explained that it would be placed on the International Property Maintenance Code as a public safety concern and landlords would be required to register their properties.

Councillor Dane Mahern questioned the function of the rental registry, as this has been worked on in the past and few changes have taken place around the city. Mr. Powers reported that he has the drafts with past information and is determined to focus on this issue to ensure that it works for the community.

Councillor Plowman asked about the Urban Forest Enforcement mentioned in the slide presentation. Mr. Powers explained that the Urban Forest Enforcement is any forest on public lands or in the right-of-way on parks land.

Janice Mitchell-Hankins, Chief Financial Officer for DCE, explained the DCE 2010 Budget, including an overall decrease from DMD since the DCE broke away from that organization. Technical services decreased and the proposed funding sources include the current effort to seek grants, licenses, permits, and other fees.

Chairman Smith asked if salaries or jobs were affected with the split of DCE from DMD. Mr. Powers reported that no jobs were lost, but may have been shifted accordingly.

Councillor Dane Mahern asked about other changed services listed in the budget and how the 2008 numbers are higher than current numbers. Mr. Powers explained that a one-time technology purchase for upgrades affected the numbers.

Councillor Evans asked how many dollars are pending from outstanding grants and, if received, what the funds will be used on. Mrs. Mitchell-Hankins reported that the net grant is \$225,000 and Mr. Powers stated that the money would be used for flood plain mapping.

Councillor Brian Mahern asked about the amount of money recovered from grass cutting and its effect on the budget for DCE. Mr. Powers reported that they expect to gain \$500,000 from grass cutting fees, which is a conservative number. They also hope to obtain fees from building permits, administrative fees, re-inspection fees, application fees, and plan review fees.

Metropolitan Development Committee

September 1, 2009

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Councillor Evans asked about the number of inspections within the Bureau of Environmental Services. Mr. Powers reported that there are currently seven full-time equivalent positions (FTEs) are currently on staff and this number will grow as the staff increases within DCE.

Public Comments

Norman Pace, Marion County Alliance of Neighborhood Associations (MCANA) expressed appreciation to the Department of Code Enforcement based on current improvements within the city and its response to neighbors about tall grass and weeds, abandoned properties, etc. Mr. Pace also reported improvements with the office, including a follow-up phone call to ensure that his concerns were addressed.

Conclusion

With no further business pending, and upon motion duly made, the Metropolitan Development Committee of the City-County Council was adjourned at 6:47 p.m.

Respectfully submitted,

Kent Smith, Chair
Metropolitan Development Committee

KS/rjp

Department of Code Enforcement

The Department of Code Enforcement accounts for approximately 1.1% of the overall City-County budget.

Key Department / Agency Accomplishments for FY2009

- 1) Proposal No. 177 passed to create the DCE
- 2) Increased Business License inspections, which resulted in stricter compliance with local ordinances
- 3) Acquired High Weeds and Grass program and significantly reduced call-to-cut cycle
- 4) Participated in Mayor's Top 25 Abandoned Housing initiative, which resulted in more than 300 inspections
- 5) Provided developers with incentives and guidance during the project submittal and approval process in accordance with the "Mayor's Green Initiative"

The funding for the Department of Code Enforcement comes from the Other Funds.

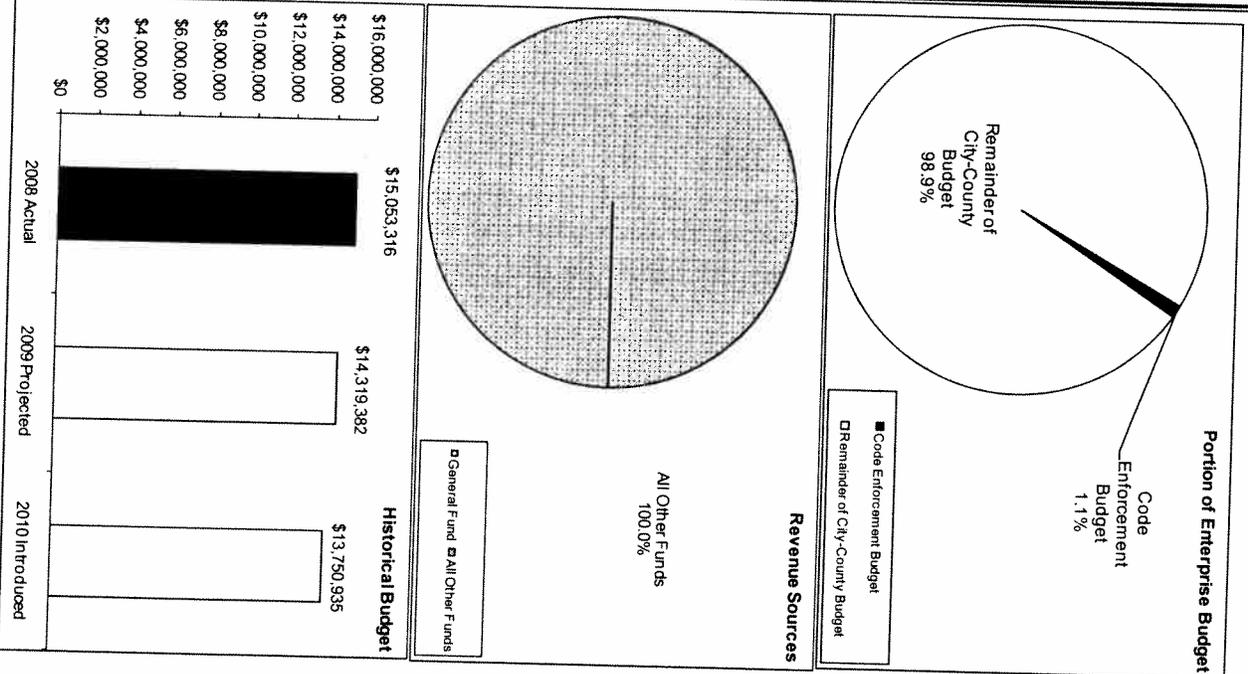
Department / Agency Budget Highlights and Significant Changes

- 1) Transitioned the Air Quality Program, Weights and Measures Division, Nuisance Abatement and Business License staff to the newly-formed Office of Code Enforcement.
- 2) Added new staff members including a Public Information Officer, Chief Financial Officer, and Contract Manager to better manage DCE initiatives.

Over the past three years, the Department of Code Enforcement has decreased its annual budget by approximately 9.5%.

New Department / Agency Projects and Initiatives

- 1) Continue to develop the Department, through staffing and program development efforts
- 2) Implement additional functionality to FileNet for document entry and storage
- 3) Improve technology to accommodate mobile offices for inspectors



Department Of Code Enforcement

Introduction to the Department of Code Enforcement

The Indianapolis Department of Code Enforcement (DCE) will efficiently enforce land use requirements, business licensing, environmental laws and responsible development through permits, licenses, inspections, and its enforcement efforts. This comprehensive strategy will result in a safer environment as well as an improvement in the quality of life in for the citizens of the Consolidated City of Indianapolis, Marion County.

Department/Agency Structure

The Department of Code Enforcement will consist of two divisions, each with its own operational goals and activities while being unified by a common vision.

Administration, Logistics, Licenses and Permits Division

The Administration, Logistics, Licenses and Permits Division provides services through the following bureaus: The Bureau of Administration and Financial Services provides administrative support for DCE and is responsible for providing financial and operational support. The Bureau of Logistical Services is responsible for DCE facilities management, technology management, document management, as well as information systems management and general operational support. The Bureau of Licenses and Permit Services duties include issuance of licenses, registrations and permits.

Inspections Division

The Inspections Division provides services through the following bureaus: The Bureau of Construction Services performs inspections in construction areas for the purpose of securing safe construction in addition to ensuring proper safety and maintenance of existing structures and infrastructure. The Bureau of Environmental Services is responsible for conducting inspections and enforcing applicable provisions of statutes and/or ordinances relating to the protection of the environment. The Bureau of Property Safety and Maintenance Services performs inspections and enforces provisions relating to the development, condition, maintenance, and/or use of real estate.

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

Other Public Services

DEPARTMENT OF CODE ENFORCEMENT

Source	2007 Actual	2008 Actual	2009 Projected Spend	2010 Dept Request	2010 Introduced	Difference: Introduced vs. Projected
CONSOLIDATED COUNTY	13,152,494	14,626,687	13,917,508	13,750,935	13,750,935	-166,573
SOLID WASTE COLLECTION	468,214	415,917	301,874	0	0	-301,874
FEDERAL GRANTS	0	10,712	100,000	0	0	-100,000
NON-LAPSING FEDERAL GRANTS	131,130	0	0	0	0	0
Total:	13,751,838	15,053,316	14,319,382	13,750,935	13,750,935	-568,447
Expenditure						
PERSONAL SERVICES	5,647,738	5,931,705	6,320,976	6,487,137	6,487,137	166,161
MATERIALS AND SUPPLIES	52,733	56,414	76,928	78,358	78,358	1,430
OTHER SERVICES AND CHARGES	6,090,116	7,192,180	6,502,606	5,998,343	5,998,343	-504,263
PROPERTIES AND EQUIPMENT	706,898	634,355	121,053	120,592	120,592	-461
INTERNAL CHARGES	1,254,353	1,238,662	1,297,819	1,066,505	1,066,505	-231,314
Total:	13,751,838	15,053,316	14,319,382	13,750,935	13,750,935	-568,447

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

DEPARTMENT OF CODE ENFORCEMENT

CHARACTER 010 - PERSONAL SERVICES	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 Proposed vs. 09 Projected
100 SALARIES - BI-WEEKLY	2,943,498	2,894,271	3,004,362	2,854,534	2,854,534	-149,828
101 SALARIES - WEEKLY	1,338,835	1,574,702	1,728,410	1,856,445	1,856,445	128,035
120 OVERTIME	10,867	24,203	18,300	0	0	-18,300
130 GROUP INSURANCE	724,158	754,805	839,442	1,046,952	1,046,952	207,510
140 EMPLOYEE ASSISTANCE PROGRAM	28,127	30,061	29,624	18,744	18,744	-10,880
160 PENSION PLANS	260,125	301,396	313,679	326,426	326,426	12,747
170 SOCIAL SECURITY	285,166	318,105	343,240	344,436	344,436	1,196
180 UNEMPLOYMENT COMPENSATION	31,181	6,932	15,000	0	0	-15,000
185 WORKER'S COMPENSATION	25,781	27,230	28,919	39,600	39,600	10,681
PERSONAL SERVICES TOTAL	5,647,738	5,931,705	6,320,976	6,487,137	6,487,137	166,161

CHARACTER 020 - MATERIALS AND SUPPLIES

200 GENERAL OFFICE SUPPLIES	16,139	13,182	20,306	20,058	20,058	-248
205 COMPUTER SUPPLIES	10,560	9,372	22,472	23,200	23,200	728
210 MATERIALS AND SUPPLIES	10,172	10,832	11,200	11,200	11,200	0
215 BUILDING MATERIALS AND SUPPLIES	2,818	4,849	2,980	2,980	2,980	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	6,203	8,684	2,450	2,450	2,450	0
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	155	974	170	170	170	0
245 UNIFORM AND PERSONAL SUPPLIES	6,685	8,521	17,350	18,300	18,300	950
MATERIALS AND SUPPLIES TOTAL	52,733	56,414	76,928	78,358	78,358	1,430

CHARACTER 030 - OTHER SERVICES AND CHARG

300 PROFESSIONAL SERVICES	40,723	732	1,300	95,058	95,058	93,758
303 CONSULTING SERVICES	57,235	69,125	0	2,697,694	2,697,694	2,697,694
306 ARCHITECTURAL AND ENGINEERING SERVICES	584,070	450,380	550,000	555,000	555,000	5,000
309 TECHNICAL SERVICES	961,497	1,583,112	1,085,450	1,50,450	1,50,450	-935,000
312 MANAGEMENT CONTRACTS	1,855,000	1,979,694	2,679,694	365,000	365,000	-2,314,694
315 TEMPORARY SERVICES	0	0	9,500	0	0	-9,500
318 BOARDING, DEMOLITION AND RELOCATION	0	0	0	200,000	200,000	200,000
323 POSTAGE AND SHIPPING	33,061	35,323	38,550	41,300	41,300	2,750

Expenses by Object by Dept

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

DEPARTMENT OF CODE ENFORCEMENT

	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 Proposed vs. 09 Projected	
326	COMMUNICATION SERVICES	130,828	135,240	146,792	183,000	183,000	36,208
329	TRAVEL AND MILEAGE	4,739	0	3,800	3,800	3,800	0
332	INSTRUCTION AND TUITION	3,657	2,274	31,250	31,250	31,250	0
335	INFORMATION TECHNOLOGY	1,494,597	2,116,154	1,146,532	888,470	888,470	-258,062
338	INFRASTRUCTURE MAINTENANCE	452,543	388,596	281,000	281,000	281,000	0
341	ADVERTISING	364	119	500	1,200	1,200	700
344	PRINTING AND COPYING CHARGES	28,885	28,236	23,965	20,100	20,100	-3,865
350	FACILITY LEASE AND RENTALS	369,416	260,176	456,840	438,702	438,702	-18,138
356	EQUIPMENT MAINTENANCE AND REPAIR	3,457	4,635	10,300	10,800	10,800	500
359	EQUIPMENT RENTAL	2,129	23,131	21,600	21,100	21,100	-500
362	BUILDING MAINTENANCE AND REPAIR	48,742	3,241	1,000	0	0	-1,000
368	INSURANCE PREMIUMS	3,480	6,913	7,385	7,285	7,285	-100
371	MEMBERSHIPS	2,618	2,595	4,199	4,300	4,300	101
374	SUBSCRIPTIONS	1,959	2,103	1,949	1,834	1,834	-115
377	LEGAL SETTLEMENTS AND JUDGMENTS	10,000	100,000	1,000	1,000	1,000	0
389	BANK CHARGES	1,116	405	0	0	0	0
	OTHER SERVICES AND CHARGES TOTAL	6,090,116	7,192,180	6,502,606	5,998,343	5,998,343	-504,263

CHARACTER 040 - PROPERTIES AND EQUIPMENT

415	FURNISHINGS AND OFFICE EQUIPMENT	144,583	92,750	86,675	86,362	86,362	-313
420	EQUIPMENT	47,546	34,235	28,478	28,330	28,330	-148
425	VEHICULAR EQUIPMENT	460,928	501,470	0	0	0	0
445	LEASE AND RENTAL OF EQUIPMENT	53,840	5,900	5,900	5,900	5,900	0
	PROPERTIES AND EQUIPMENT TOTAL	706,898	634,355	121,053	120,592	120,592	-461

CHARACTER 050 - INTERNAL CHARGES

510	CENTRAL SERVICES CHARGES	177,471	126,547	139,875	339,875	339,875	200,000
520	FLEET SERVICES CHARGES	243,824	277,357	293,864	316,630	316,630	22,766
530	DEPARTMENTAL CHARGES	833,058	834,758	864,080	410,000	410,000	-454,080
	INTERNAL CHARGES TOTAL	1,254,353	1,238,662	1,297,819	1,066,505	1,066,505	-231,314

Expenses by Object by Dept

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

DEPARTMENT OF CODE ENFORCEMENT

DEPARTMENT OF CODE ENFORCEMENT TOTAL	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 Proposed vs. 09 Projected
	13,751,838	15,053,316	14,319,382	13,750,935	13,750,935	-568,447

Expenses by Object by Dept

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

DEPARTMENT OF CODE ENFORCEMENT

CHARACTER 710 - LICENSES AND PERMITS	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 Proposed vs. 09 Projected
711003 AMUSEMENT LOCATION	480	600	600	39,602	39,602	39,002
711006 CART VENDOR	6,550	4,500	4,500	6,525	6,525	2,025
711008 COMMERCIAL PARKING LOT	1,540	1,500	4,500	43,116	43,116	38,616
711009 DANCE HALL	244	337	1,000	26,402	26,402	25,402
711010 ENCROACHMENT	125	0	0	0	0	0
711011 FIRE PREVENTION	0	20	50	25,532	25,532	25,482
711012 HORSE DRAWN CARRIAGE	60	210	200	17,699	17,699	17,499
711014 ROOMING HOUSE & HOTEL	2,436	2,740	3,500	237,614	237,614	234,114
711017 KENNEL	950	1,970	2,000	178,084	178,084	176,084
711018 MASSAGE PARLOR	250	20	1,000	30,802	30,802	29,802
711019 MASSAGE THERAPIST	25	0	150	6,022	6,022	5,872
711022 PAWN BROKER	5,200	5,440	3,000	24,125	24,125	21,125
711023 REFUSE HAULER	3,950	3,245	1,500	70,200	70,200	68,700
711025 SECOND HAND AUTO DEALERS	8,480	5,435	8,000	149,186	149,186	141,186
711029 TAXI DRIVER	8,560	8,660	12,250	241,508	241,508	229,258
711030 TAXI OWNERS	62,145	65,330	8,500	63,000	63,000	54,500
711033 GENERAL CONTRACTOR LICENSE	674,250	403,765	675,000	500,000	500,000	-175,000
711039 HVAC CONTRACTOR LICENSE	85,225	128,605	85,000	85,000	85,000	0
711040 ELECTRICAL CONTRACTOR LICENSE	165,905	204,240	150,000	150,000	150,000	0
711041 PLUMBING CONTRACTOR LICENSE	27,955	46,325	30,000	72,480	72,480	42,480
711042 WRECKING CONTRACTOR LICENSE	12,135	14,335	15,000	15,000	15,000	0
711047 ADULT ENTERTAINMENT LICENSE	900	750	750	8,801	8,801	8,051
711048 SPECIAL EVENT VENDOR LICENSES	75	50	1,200	0	0	-1,200
711049 SPECIAL EVENT-RIGHT OF WAY PERMIT	25	2,575	0	500	500	500
711051 TRANSIENT MERCHANT	1,050	570	500	12,046	12,046	11,546
711052 BATHHOUSE LICENSE	0	250	500	250	250	-250
711053 SCRAP/SALVAGE DEALERS	0	2,600	2,000	29,495	29,495	27,495
712005 ALARM AT LOCATION PERMIT	14	0	0	0	0	0
713001 ELECTRICAL CERTIFICATION TAGS	140,388	146,427	130,000	100,000	100,000	-30,000
713002 HVAC PERMITS	408,418	375,480	400,000	375,000	375,000	-25,000
713003 PLUMBING PERMITS	379,049	244,015	210,000	435,383	435,383	225,383
713004 ELECTRICAL PERMITS	713,848	523,583	600,000	425,000	425,000	-175,000
713005 WRECKING PERMIT	85,705	64,955	80,000	65,000	65,000	-15,000

City Revenues by Subobject by Dept

DEPARTMENT OF CODE ENFORCEMENT

	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 09 Proposed vs. Projected
713006 IMPROVEMENT LOCATION PERMIT	1,754,996	1,147,988	1,100,000	931,146	931,146	-168,854
713007 STRUCTURAL PERMITS	2,627,910	1,791,198	1,600,000	1,757,068	1,757,068	157,068
713009 DRAINAGE PERMIT	432,768	327,597	250,000	250,000	250,000	0
713010 ADMINISTRATIVE FEES	747,513	631,664	700,000	500,000	500,000	-200,000
713012 SEWER CONNECTION	720,370	332,497	250,000	350,000	350,000	100,000
713014 FLOOD PLAIN REVIEW PERMITS	13,485	8,340	40,000	10,000	10,000	-30,000
714008 SPECIAL EXCEPTION	-40	9	0	0	0	0
715002 AIR POLLUTION OPERATING PERMITS	0	0	0	13,100	13,100	13,100
715004 ASBESTOS (AIR POLLUTION) PERMITS	0	0	0	13,150	13,150	13,150
715005 GAS STATION AIR POLLUTION PERMITS	0	0	0	130,602	130,602	130,602
716001 STREET CUT PERMIT	512,493	396,122	420,000	325,000	325,000	-95,000
716002 LOADING ZONE PERMIT	-200	3,832	0	500	500	500
716003 COMMERCIAL ACCESS	15,648	10,320	20,000	10,000	10,000	-10,000
716004 RESIDENTIAL ACCESS	76,585	42,900	75,000	45,000	45,000	-30,000
716005 RIGHT OF WAY	543,727	787,669	700,000	525,000	525,000	-175,000
LICENSES AND PERMITS TOTAL	10,241,192	7,738,667	7,585,700	8,293,938	8,293,938	708,238

CHARACTER 730 - CHARGES FOR SERVICES

734002 BUILDING INSPECTION	23,120	21,930	30,000	20,000	20,000	-10,000
734006 SEWER INSPECTION	6,175	5,476	10,000	5,607	5,607	-4,393
734009 STORMWATER B.M.P. INSPECTION FEE	121,710	103,435	110,000	0	0	-110,000
735004 WRECKER FRANCHISE	20	0	0	0	0	0
738003 E-911 FEES LAND LINE TELEPHONES	5	0	0	0	0	0
738011 ANIMAL IDENTIFICATION (MICROCHIP) FEES	0	110	0	0	0	0
738012 WELLFIELD FEES	0	0	0	200,000	200,000	200,000
738015 PLAN REVIEW FEE FOR BUILDING PERMITS	651,877	479,754	500,000	400,000	400,000	-100,000
738099 OTHER FEES	73,949	38,892	90,000	50,000	50,000	-40,000
CHARGES FOR SERVICES TOTAL	876,857	649,597	740,000	675,607	675,607	-64,393

CHARACTER 750 - INTERGOVERNMENTAL

751070 FEMA-FEDERAL EMERGENCY MGMT AGENCY	0	19,946	100,000	0	0	-100,000
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City Revenues by Subobject by Dept

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

DEPARTMENT OF CODE ENFORCEMENT

	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 Proposed vs. 09 Projected
INTERGOVERNMENTAL TOTAL	0	19,946	100,000	0	0	-100,000

CHARACTER 770 - FEES FOR SERVICES

775001 ANIMAL ADOPTION	0	560	0	0	0	0
775009 SERVICE CHARGE FOR PHONE ORDERS	38,322	27,885	50,000	20,000	20,000	-30,000
775013 APPLICATION FEE FOR BUILDING PERMITS	652,089	474,420	500,000	425,000	425,000	-75,000
777006 ABANDONED VEHICLE PROGRAM MANAGEMEN	3,494,648	3,308,094	3,400,000	2,300,000	2,300,000	-1,100,000
FEES FOR SERVICES TOTAL	4,185,059	3,810,959	3,950,000	2,745,000	2,745,000	-1,205,000

CHARACTER 780 - FINES AND PENALTIES

781002 PARKING VIOLATIONS	0	0	2,000	0	0	-2,000
781003 TOW-IN & STORAGE FINES & PENALTIES	498,633	453,075	450,000	325,000	325,000	-125,000
782001 COURT FINES AND PENALTIES	0	0	0	287,400	287,400	287,400
783002 NSF CHECK PENALTY	20	439	0	0	0	0
784001 AIR POLLUTION FINES	0	301	0	0	0	0
784002 WEED CONTROL FINES	274,557	238,151	285,000	500,000	500,000	215,000
784003 ZONING TICKETS	59,975	57,205	50,000	50,000	50,000	0
784010 FLORA ORDINANCE FINES AND PENALTIES	0	0	0	250,000	250,000	250,000
FINES AND PENALTIES TOTAL	833,185	749,171	787,000	1,412,400	1,412,400	625,400

CHARACTER 790 - MISCELLANEOUS REVENUE

792004 PRIVATE DEVELOPMENT CONTRIBUTION	0	0	0	2,402	2,402	2,402
795004 DAMAGE CLAIM	0	9,825	0	0	0	0
795008 INSURANCE REFUNDS FOR DAMAGES	2,304	-542	0	0	0	0
795010 EMPLOYEE TESTING REIMBURSEMENT	0	0	0	0	0	0
795011 INTEREST ON DEBT COLLECTIONS	6	17	0	0	0	0
795012 UNSAFE BUILDING PROGRAM INCOME	0	0	0	716,000	716,000	716,000
795090 CURRENT YEAR EXPENSES REDUCTION	5,944	-3,605	0	0	0	0
795099 OTHER MISCELLANEOUS	150	836	500	947,532	947,532	947,032
796001 CHARGE FOR COPIES	95	48	550	0	0	-550

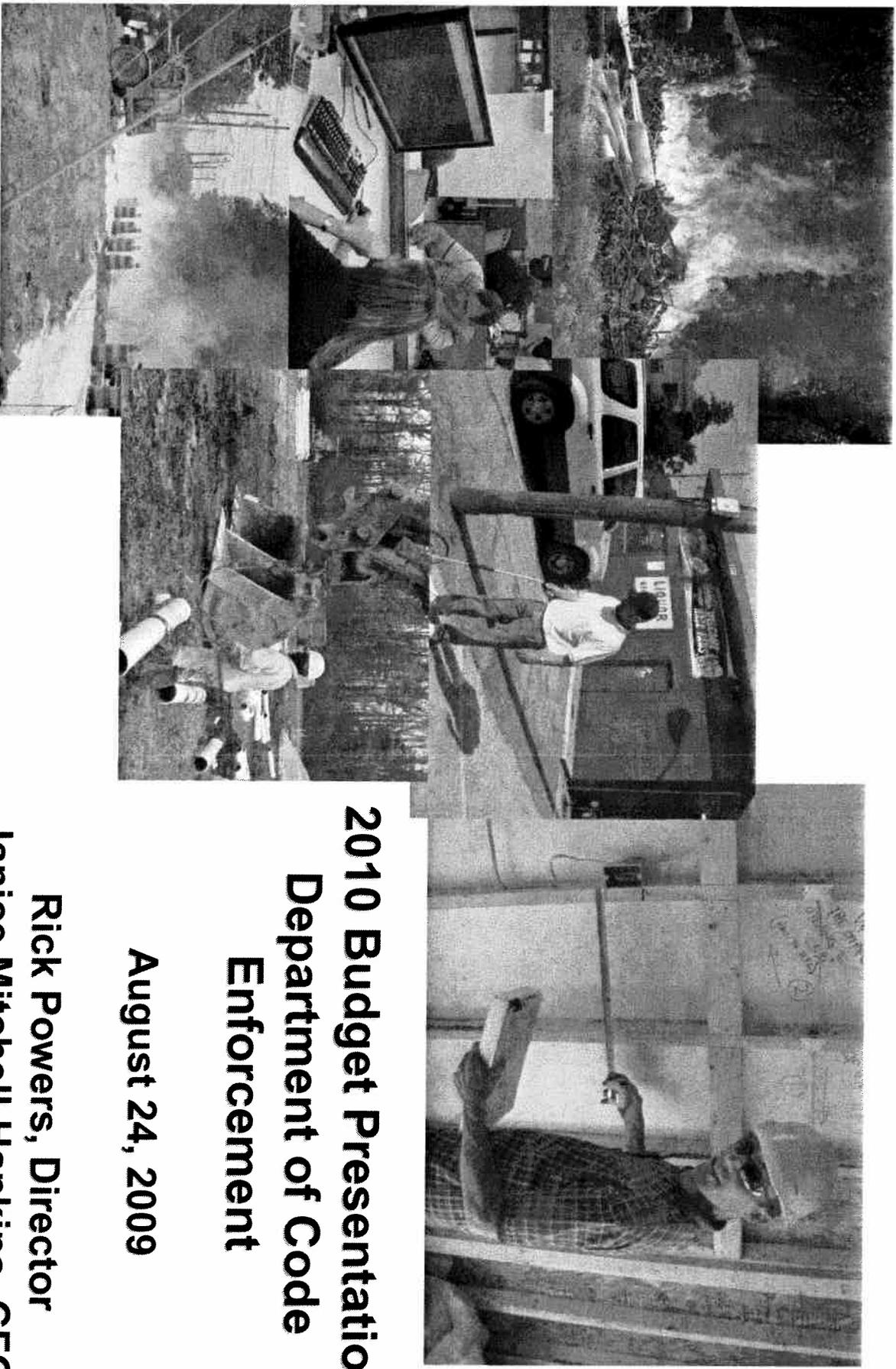
City Revenues by Subobject by Dept

Consolidated City of Indianapolis, Marion County

2010 Introduced Budget

DEPARTMENT OF CODE ENFORCEMENT

	2007 Actual	2008 Actual	2009 Projected	2010 Dept Request	2010 Introduced Budget	Difference: 10 Proposed vs. 09 Projected
796003 SALE OF PLANS	300	0	0	0	0	0
796007 SALE OF LICENSE REGULATION PUBLICATIONS	1,486	206	0	500	500	500
MISCELLANEOUS REVENUE TOTAL	10,285	6,785	1,050	1,666,434	1,666,434	1,665,384
DEPARTMENT OF CODE ENFORCEMENT TOTAL	16,146,577	12,975,125	13,163,750	14,793,379	14,793,379	1,629,629



**2010 Budget Presentation
Department of Code
Enforcement**

August 24, 2009

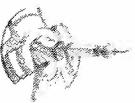
**Rick Powers, Director
Janice Mitchell-Hankins, CFO**



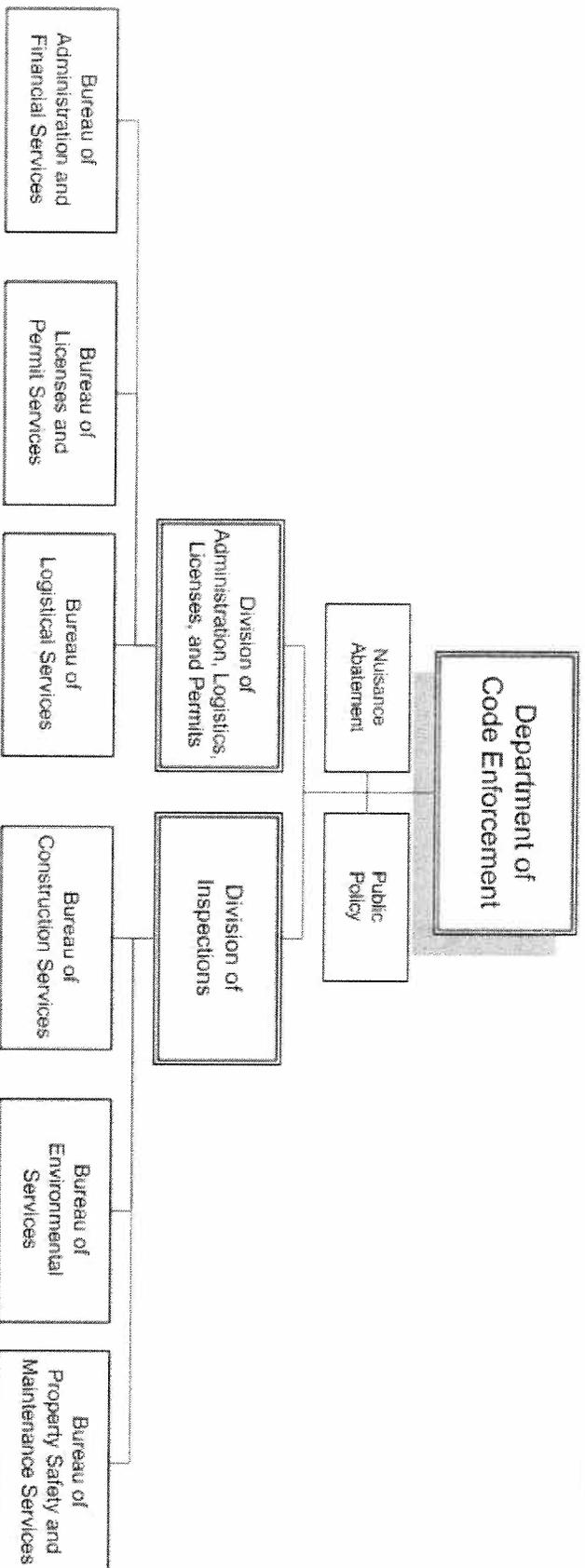
Department of Code Enforcement

Accomplishments Thus Far...

- Assimilated Business Licensing, Weights & Measures, Air Quality, and Illegal Dumping into the Office of Code Enforcement and created a Nuisance Abatement section
- Re-engineered the High Weeds & Grass program resulting in significant cycle time reduction: Call-to-Cut averaged 19 days (42 days in 2008), 9,533 HWG Cases (5,431 in 2008), Mowed 6,612 Times (2,135 in 2008)
- Conducted 15,680 zoning inspections with an overall voluntary compliance rate of 69.58% and average time to inspect 6.16 days
- Continued to increase building inspection rate to over 95% (YTD), compared to 82% in 2008 and 51% in 2007
- Implemented a priority case management system with the City Prosecutor's Office to efficiently identify high priority cases, including habitual violators
- Re-engineered the Inter-Local Agreement with Health & Hospital to better share information and timelines



Department of Code Enforcement



Duties: Budget Management/Analysis, Accounts Payable, Payroll, Purchasing, Grants Administration, MBE/WBE Initiatives, Cashiering/Customer Service, Facilities, Fleet, Technology, Contract/Vendor Management, Business Information Systems Analysis, Digital Document and Archive Mgmt, Licensing, Permitting, Project Review/Coordination, Plans Analysis, Trade Board Administration

Duties: Building and Right-of-Way Inspection Services, Property Maintenance, Rental Registry, Weeds, Air Inspection, Trees & Flora, Zoning Inspection, Weights & Measures, Illegal Dumping, and duties determined via further analysis of existing agencies

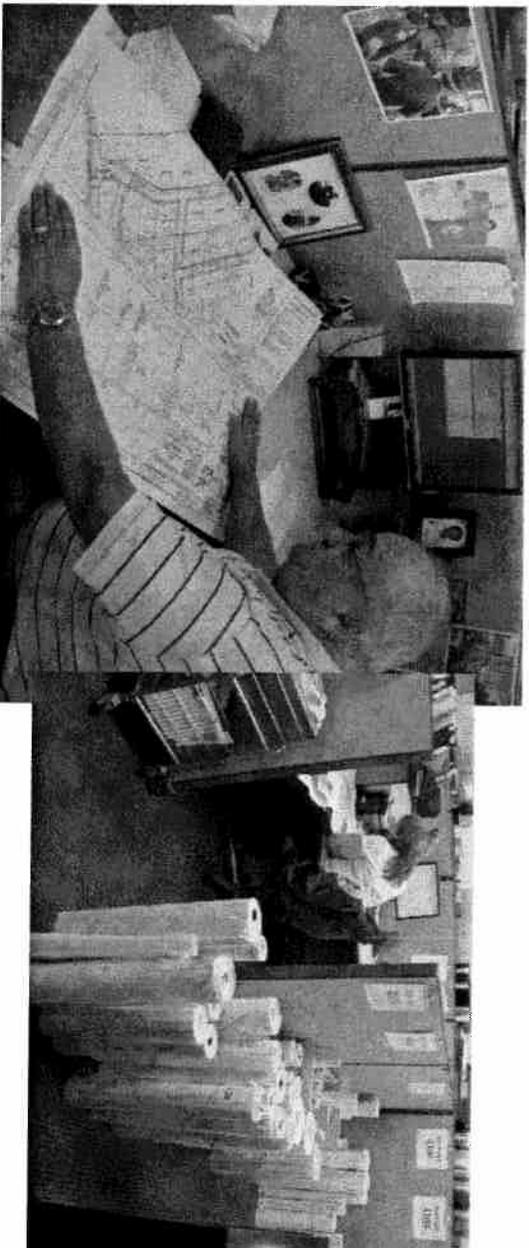


Division of Administration, Logistics, Licenses, and Permits

The Administration, Logistics, Licenses & Permits division provides services through the following bureaus. The Bureau of Administration and Financial Services provides administrative and financial services to support DCE. The Bureau of Logistical Services is responsible for DCE facilities management, equipment (i.e. technology, fleet, field equipment, etc.) management, document management, as well as general operational support. The Bureau of License and Permit Services is responsible for the issuance of all licenses (both business and contractor), registrations, and permits (building, infrastructure and environmental).



Division of Administration, Logistics, Licenses, and Permits



2010 Forecast

- Continue compliance efforts for business licensing, as well as initiate new license types including: Rental Registration, Weights & Measures, Tree Service Professionals
- Implement the Certificate of Occupancy
- Expand the Pre-Permit Review program to include additional services
- Consolidate multiple towing contracts to a unified contract

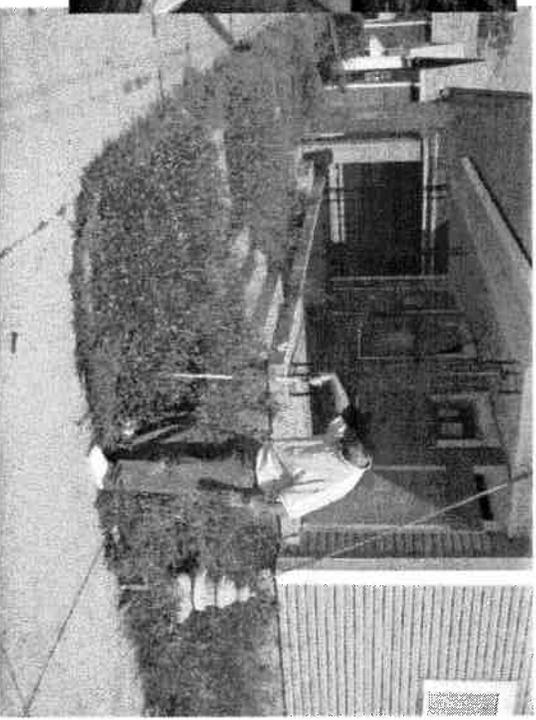


Division of Inspections

The Division of Inspections includes three bureaus that provide inspection and enforcement services. The Bureau of Construction Services includes the Building and Right-of-Way sections and performs inspections to ensure safe construction of buildings and infrastructure. The Bureau of Property Safety and Maintenance is responsible for investigating and enforcing zoning regulations, property and building upkeep, and the oversight of weighing and measuring devices. The Bureau of Environmental Services includes air quality, illegal dumping, and urban forest enforcement and is charged with inspecting and enforcing laws to protect the environment.



Division of Inspections



2010 Forecast

- Implement a fully mobile field staff
- Integrate Weights and Measures into the Bureau of Property Safety and Maintenance, Right-of-Way into the Bureau of Construction Services, and Air Quality, Urban Forest Enforcement, and Illegal Dumping into the Bureau of Environmental Services
- Build the Bureau of Property Safety and Maintenance to include inspection services for Business Licensing, High Weeds and Grass, and Property Maintenance
- If adopted by the City-County Council, perform inspection and enforcement functions related to the rental registry



Department of Code Enforcement 2010 Budget

Character	2007 Actual	2008 Actual	2009 Projected		2010 Proposed	Difference
			Spend			
010 Personal Services	\$ 5,647,738	\$ 5,931,705	\$ 6,320,976		\$ 6,487,137	\$ 166,161
020 Materials & Supplies	\$ 52,733	\$ 56,414	\$ 76,928		\$ 78,358	\$ 1,430
030 Other Services & Charges	\$ 6,090,116	\$ 7,192,180	\$ 6,502,606		\$ 5,998,343	\$ -504,263
040 Properties & Equipment	\$ 706,898	\$ 634,355	\$ 121,053		\$ 120,592	\$ -461
050 Internal Charges	\$ <u>1,254,353</u>	\$ <u>1,238,662</u>	\$ <u>1,297,819</u>		\$ <u>1,066,505</u>	\$ <u>-231,314</u>
Total	\$ 13,751,838	\$ 15,053,316	\$ 14,319,382		\$ 13,750,935	\$ -568,447
Net Decrease: \$ - 568,447						



2010 Department Proposed Budget Funding Sources

Funding Source

2010 Proposed

Percent

Grants

Pending Grant _____

Fees & Charges

Licenses
Permits
Fees

\$ 2,003,794 14%
\$ 7,237,176 49%
\$ 5,553,409 38%
\$14,794,379 100%

Taxes

Property Tax Allocations

\$0 _____ 0%

Total 2010 Funding

\$14,794,379 100.0%

Total 2010 Expenses
Net Revenue

\$ 13,370,935 93%
\$ 1,043,444

Total FTEs: 152.5



Department of Code Enforcement

Questions?

