

ADMINISTRATION AND FINANCE COMMITTEE

DATE: October 28, 2008

CALLED TO ORDER: 5:30 p.m.

ADJOURNED: 5:52 p.m.

ATTENDANCE

ATTENDING MEMBERS

Susie Day, Acting Chairwoman
Paul Bateman
Barbara Malone
Jackie Nytes
Joanne Sanders
Ryan Vaughn

ABSENT MEMBERS

Marilyn Pfisterer, Chairwoman

AGENDA

PROPOSAL NO. 485, 2008 - appropriates \$383,187 in the 2008 Budget of the Office of the Mayor (Federal Grants Fund) for a program to recruit leaders to implement education reform in the community in conjunction with the Indianapolis Center for Education Entrepreneurship, funded by a grant from the U. S. Department of Education
"Do Pass" Vote: 5 -0

PROPOSAL NO. 486, 2008 - approves a transfer of \$302,000 in the 2008 Budget of the Information Services Agency (Information Services Fund) to pay contractual expenses related to technology initiatives not initially included in the agency's budget
"Do Pass" Vote: 6 -0

PROPOSAL NO. 487, 2008 - approves a transfer of \$5,000 in the 2008 Budget of the Franklin Township Assessor (County General Fund) to fund utilities and custodial services operating expenses
"Do Pass" Vote: 6 -0

PROPOSAL NO. 488, 2008 - approves a transfer of \$13,000 in the 2008 Budget of the Washington Township Assessor (County General Fund) to make payments for the third quarter facility rent from fiscal year 2006
"Do Pass as Amended" Vote: 6 -0

ADMINISTRATION AND FINANCE COMMITTEE

The Administration and Finance Committee of the City-County Council met on Tuesday, October 28, 2008. Acting Chairwoman Susie Day called the meeting to order at 5:30 p.m. with the following members present: Jackie Nytes, Joanne Sanders, and Ryan Vaughn. Absent was Chairwoman Marilyn Pfisterer. Paul Bateman, Barbara Malone, arrived shortly thereafter.

[Clerk's note: Consent was given to hear Proposal No. 488, 2008 first.]

PROPOSAL NO. 488, 2008 - approves a transfer of \$13,000 in the 2008 Budget of the Washington Township Assessor (County General Fund) to make payments for the third quarter facility rent from fiscal year 2006

Mary Lou Benell, Chief Deputy, Washington Township Assessor's Office, stated that in the budget year of 2006 the Office of Finance and Management (OFM) took \$14,000 from the facility rent sub-object and paid it to Information Services Agency (ISA). Ms. Benell said she is not sure if the rent bill was never received or if it was lost in the shuffle but it has not been paid. As a result, the funds will be taken from the 2008 budget and used to cover this 2006 rent expense.

Councillor Nytes asked if this amount has been approved by OFM. Ms. Benell answered in the affirmative. Councillor Nytes asked what will be sacrificed in the 2008 budget by using these funds. Ms. Benell said that \$11,000 from Character 01 and \$2,000 from Character 04 will be moved to Character 03 to pay the rent. She said the actual amount of that rent expense is \$16,754.01. Ms. Benell said that the balance will come from the outside building rent for 2008.

[Clerk's note: Councillor Bateman arrived at 5:35 p.m.]

Councillor Vaughn moved, seconded by Councillor Sanders, to send Proposal No. 488, 2008 to the full Council with a "Do Pass" recommendation. The motion carried by a vote of 5-0.

PROPOSAL NO. 485, 2008 - appropriates \$383,187 in the 2008 Budget of the Office of the Mayor (Federal Grants Fund) for a program to recruit leaders to implement education reform in the community in conjunction with the Indianapolis Center for Education Entrepreneurship, funded by a grant from the U. S. Department of Education

Rebecca Swope, Grant Director, OFM, said they were contacted by the United States Department of Education and told that Indianapolis was selected to receive this earmarked grant out of their office of innovation and improvement. The Grant will be and passed through to the Indianapolis center for Education Entrepreneurship, also

known as the Mind Trust, to support their fellowship program. She said that this proposal is a request to appropriate these funds.

Councillor Sanders asked how the money will be spent by the Mind Trust Group. David Harris, Mind Trust representative, stated that the funds will be used for two things. The first is to support the actual fellows that are selected to do innovative and entrepreneur work in the public education system. The other piece will go to cover salaries.

[Clerk's note Councillor Malone arrived at 5:38 pm.]

Councillor Vaughn moved, seconded by Councillor Bateman, to send Proposal No. 485, 2008 to the full Council with a "Do Pass" recommendation. The motion carried by a vote of 6-0.

PROPOSAL NO. 486, 2008 - approves a transfer of \$302,000 in the 2008 Budget of the Information Services Agency (Information Services Fund) to pay contractual expenses related to technology initiatives not initially included in the agency's budget

Aaron Hood, Chief Financial Officer for ISA, said that this request is a transfer from under spending in character 01 to character 03. He said that they are not asking for any additional appropriations. These funds will be applied to the Accella project, and a contract for temporary business relationship management staff augmentation. He said that it will be used for a business analyst person that will be brought in to help in the last few weeks of this year. The third component is for an initiative with Northrup Gruman to realize cost savings in the realm of Install, Move, Add and Change (IMAC). Mr. Hood said that when computers are replaced within the enterprise, this is considered a duty of IMAC. There is a cost associated with these replacements, and that payment is made in the following year for the prior year's work. He said that if the fee is paid to Northrup Gruman upfront, ISA will save approximately \$145,000.

Councillor Nytes asked if there is a reason for the turnover in staff. Mr. Hood stated that he is not sure.

Councillor Vaughn moved, seconded by Councillor Sanders, to send Proposal No. 486, 2008 to the full Council with a "Do Pass" recommendation. The motion carried by a vote of 6-0.

Councillor Sanders said that the Council would like an update on the status of the new property system. Mr. Hood answered that this can be arranged.

PROPOSAL NO. 487, 2008 - approves a transfer of \$5,000 in the 2008 Budget of the Franklin Township Assessor (County General Fund) to fund utilities and custodial services operating expenses

Angie Daniels, Budget Manager OFM, said that the Franklin Township Assessor's Office is requesting a transfer of \$5,000 between characters for some shortages in utilities and custodial service operating expenses.

Councillor Sanders asked if this request will be enough to take Franklin Township to the end of the year. Ms. Daniel answered in the affirmative.

Councillor Vaughn moved, seconded by Councillor Sanders, to send Proposal No. 487, 2008 to the full Council with a "Do Pass" recommendation. The motion carried by a vote of 6-0.

There being no further business, and upon motion duly made, the meeting was adjourned at 5:52 p.m.

Respectfully Submitted,

Susie Day, Acting Chairwoman

SD/rjp