

THE OFFICE OF THE MARION COUNTY CLERK OF THE CIRCUIT COURT WILL BE CLOSED ON THE FOLLOWING DATES IN 2013 FOR HOLIDAY OBSERVANCES:

**New Year's Day**

Tuesday, January 1, 2013

**Martin Luther King, Jr. Day**

Monday, January 21, 2013

**Presidents' Day**

Monday, February 18, 2013

**Good Friday**

Friday, March 29, 2013

**Memorial Day**

Monday, May 27, 2013

**Independence Day**

Thursday, July 4, 2013

**Labor Day**

Monday, September 2, 2013

**Columbus Day**

Monday, October 14, 2013

**Veterans Day**

Monday, November 11, 2013

**Thanksgiving Day**

Thursday, November 28, 2013  
and Friday, November 29, 2013

**Christmas Day**

Wednesday, December 25, 2013

## WHERE TO APPLY FOR YOUR MARRIAGE LICENSE

Indiana residents must obtain a license in the county in which at least one of the applicants resides. Proof of residency and current address are required in one of the following forms:

- Rental Lease/Mortgage Statement
- Current Driver's License
- State Identification Card
- Bank Statement
- Bill (utility, doctor, credit card, etc)
- Pre-Printed Pay Stub
- W-2 Form
- Insurance Policy
- Indiana Voter Registration Card
- Foreign Consulate Card

*All documents must be current within 60 days and cannot be expired.*

Out of state residents must obtain a marriage license in the county in which the marriage will be performed. Both applicants must apply for their license in person.



## CENTRAL INDIANA COUNTY CLERKS' OFFICES

Boone County - 765.482.3510  
Hamilton County - 317.776.9629  
Hancock County - 317.477.1109  
Hendricks County - 317.745.9231  
Johnson County - 317.346.4450  
Madison County - 765.641.9443  
Morgan County - 765.342.1025  
Shelby County - 317.392.6320

## REQUIREMENTS FOR OBTAINING A MARRIAGE LICENSE IN MARION COUNTY, INDIANA



**ELIZABETH L. WHITE**  
Clerk of the  
Marion County Circuit Court



200 East Washington Street  
City-County Building  
Room W-122, First Floor  
Indianapolis, Indiana 46204  
317.327.4720



Monday through Friday  
8 a.m. to 4:30 p.m.



[www.indy.gov/clerk](http://www.indy.gov/clerk)  
E-mail: [Marriage@indy.gov](mailto:Marriage@indy.gov)

# REQUIREMENTS FOR OBTAINING A MARRIAGE LICENSE IN MARION COUNTY



## IDENTIFICATION

Applicants under the age of 18 must have an original certified copy of their birth certificate. Applicants age 18 or older must show one of the following forms of identification at the time of application:

- Valid Driver's License
- Current State Identification Card
- Military Identification
- Passport
- Consular Card
- Original Certified Birth Certificate (professionally translated if not in English)



## NO LEGAL WAITING PERIOD

Marriage licenses can be issued on the same day of application. There is no legal waiting period to obtain your marriage license and no witnesses are required.

Both applicants must appear at the Clerk's Office in person to complete the application. However, they may come at different times. If necessary requirements are not met, the application may be held for no longer than 60 days, after which time it will be voided.

Once issued, a marriage license is valid for 60 days during which time the marriage must be performed.



## BLOOD TEST

Marion County does not require the prospective bride or groom to provide a blood test.



## APPLICATION FEES

At the time of initial application, the **fee is \$18 if at least one applicant is a resident of Marion County**. You must provide proof of residency and current address. A list of acceptable documents are listed on the back of this brochure.

If both applicants reside out of state and plan to marry in Marion County, the fee is \$60. If both applicants live in Indiana but do not reside in Marion County, you must apply for a marriage license in your home county even if you plan to marry in Indianapolis.

The application fee **does not** include a copy of your marriage record or marriage license application. Copy requests can be made by following the steps below (see certified copies).

**Cash or credit/debit cards only please;** personal checks or money orders are not accepted. There is a nominal processing fee when using credit and debit cards.



## PREVIOUS MARRIAGE

If either applicant has been married previously, the license application requires information on the month, year and manner (e.g., divorce, death, annulment) in which the marriage ended. If the last marriage ended within the last 60 days, you must show proof (e.g. death certificate or decree).

## AGE REQUIREMENTS

Applicants under the age of 18 must have parental consent. Additionally, applicants ages 15 and 16 must have a court order. Call 317.327.4720 for complete requirements.



## CERTIFIED COPIES

Certified copies of your marriage license or application are not included in the application fee and must be purchased separately.

For a certified copy of a marriage record or license application obtained in Marion County, send a letter including the groom's name, the bride's maiden name, the date of marriage, a \$2 check or money order per copy requested and a self-addressed stamped envelope to:

Marion County Clerk's Office  
ATTN: Marriage License Division  
200 E. Washington St., W 122  
Indianapolis, Indiana 46204

Copies may also be obtained in our office. Order forms are available online at [www.indy.gov/clerk](http://www.indy.gov/clerk).

## For More Information

Call - 317.327.4720

E-Mail - [Marriage@indy.gov](mailto:Marriage@indy.gov)

Visit - [www.indy.gov/clerk](http://www.indy.gov/clerk)