

# Free Searching Guide

Deeds, Mortgages & Mortgage Releases

Marion County Recorder 's Office

Kate Sweeney Bell, Recorder

200 E. Washington Street, Room 741 - Indianapolis, IN 46204

www.indy.gov/recorder - recorder@indy.gov - 317-327-4020

## Before Beginning Your Search:

You will need some information to help narrow your search, including:

- The names of either property owner and/or seller
- The date the document was recorded  
(Year and/or Month and Year)
- The Property Report Card from the County Assessor  
[www.indy.gov/assessor](http://www.indy.gov/assessor)

This can be helpful in verifying the legal description of the property.

Connect to our website and click **Free Search**

## Land Records Search

Disclaimer: This is a working index and should be used solely to locate legal documents. It is recommended to search several ways. The general rule is documents are available the next business day after recording.

NOTE: Please search Party Names without using comma between last and first name, as well as WITH comma to obtain maximum results

Party Name (Last Name First Name)

Recorded Date Range (mm/dd/yyyy)

 to 

Document Type

## 1. Search Criteria

Enter the party name

Enter a date range  
(year and/or month & year)

Select Document Type  
(DEED, MORTGAGE, ETC...)

Click 'SEARCH'

## Land Records Search

Search Criteria: Party Name = INDIANAPOLIS MARION COUNTY BUILDING AUTHORITY

59 Records Found

Recorded Date	Document Name	Last Name	First Name	Party Type	Document Type
04/30/2013	A201300049784	INDIANAPOLIS MARION COUNTY BUILDING AUTHORITY		GRANTOR	AMENDMENT
01/08/2013	A201300002680	INDIANAPOLIS MARION COUNTY BUILDING AUTHORITY		GRANTOR	AMENDMENT

## 2. Search Results

The Search Results screen will list the records that match your search criteria.

If the results returned are not what you were expecting or looking for, try searching again and expanding the date range and/or enter the Party Name with/without comma.

Clicking on a row will select the record and show additional information.

## Land Records Search Document Detail

A199800052933 DEED 04-02-1998 7:01 AM \$0.00 2 pages

### Parties

INDIANAPOLIS MARION COUNTY BUILDING AUTHORITY GRANTOR  
MARION COUNTY CONVENTION AND RECREATIONAL FACILITI GRANTEE

### Associated Documents

A200100090511 EASE

### Location

### Notes

SUBDIVISION: FLETCHER WILKINS AND WOOD COMMISSIONERS SUB LOT:  
P/11 SUBDIVISION: FLETCHER WILKINS AND WOOD COMMISSIONERS SUB  
LOT: 78

## 3. Document Details

Use the detail information screen to determine if this is the record you are looking for.

In addition to the information found on the previous screen, this page will also show:

Number of Pages in the document

Associated Documents

Street Address (if listed on the document)

Notes section will include the Legal Description.

You can verify the Legal Description from the Property Report Card

## 4. Obtaining Copies

Call our office with the Document Number beginning with the letter 'A' (or 'U' for UCC records). Our staff will verify some information on the document with you; ask for your credit card information and email address to send you the document.

Copies of records are \$1/page plus a transaction fee. You should receive your requested document within a few minutes of the transaction.

You can also obtain a copy of this record via our **Tapestry** service. There is a fee of \$5.95 per search plus the \$1/page Copy Fee.

## Lien Searches

Our office is neither licensed nor bonded to conduct searches and unable to do so on your behalf. If you would like to search on your own, you may use this information on searching as a guide and/or use the public service terminals in our office which offer more search options.

Notice: This guide is provided as a courtesy and is for informational use only and not for the purpose of providing legal advice. Real estate transactions can be complicated. A complete and exhaustive search of all instruments effecting real estate, including liens, cannot be completed strictly within the records maintained by our office. Therefore, and as with any legal matter, you are encouraged to seek competent and professional legal counsel. We suggest contacting a real estate professional, title searcher or an attorney to conduct any lien searches.